**Board of Management Report 2016-2017**

|  |  |
| --- | --- |
| Chairperson | Adrian Molloy |
| Secretary | Caroline Reynolds |
| Treasurer | Fr. Greg Corcoran |
| Teacher Representative | Patricia Greene |
| Community Representative 1 | Eithne Egan |
| Community Representative 2 | Dr. Donal Sheehan |
| Parent’s Representative 1 | John Briody |
| Parent’s Representative 2 | Amy Smyth |

|  |
| --- |
| Financial Report   * Fr. Greg was appointed as Treasurer on the 25th January 2017. * The following was presented by Fr. Greg and approved by the Board: * Account Balances up to 10-05-2017 (copy on file). * Summary Report of Income and Expenditure presented (copy on file). * Finance raised from the Saint Patrick’s Day festival, Bord na Móna and voluntary donations presented. * Relax Kids….cash donations for use of halla. * Grant of €500 received from Edenderry Municipal Council for the aforementioned festival. |
| Health and Safety   * Fire extinguishers replaced and refilled by Apex Fire Ltd. Fire signage throughout the school has been updated. * Fire drill held during each term. |
| Maintenance Report   * Leak in the computer room was highlighted and fixed. * Problem with drainage around the front of the school addressed and it was agreed that John Hannon will carry out associative minor works during the summer. * The Board discussed other works which will be carried out over the summer. |
| Child Protection Report   * Caroline Reynolds named as the Designated Liaison person and Patricia Greene named as the Deputy Designated Liaison person. Caroline Reynolds attended Chid Protection training on the 19th March 2017 and Patricia Greene will attend this training next year. * Garda vetting Legislation – Overview * Garda Vetting obligations discussed. * Areas that need clarification are: * The need for all teachers to be vetted. * Vetting of extra-curricular coaches/teachers? * Categories / roles within the school for which vetting is legally required etc. * Processed Vetting Applications with disclosures are to be kept on file in the office. |
| Correspondence   * New circulars were outlined to the Board. All circulars can be accessed through the Department website. * Teaching Council notification of retrospective vetting. * All correspondence addressed to the Board was presented and kept on file. |
| Principal’s Report   * Report to HSE by DLP- No reports * Bullying- No reports * Staffing requirements for next year was discussed and Caroline outlined the steps to be taken in filling the vacancy, i.e. panel requirements. A new Permanent teacher is to be appointed for the coming year. * Túsla- Referrals have been made on the basis that some children have missed 20 days or more. Overall, attendance is excellent. * Annual review of the Child Protection Policy was completed at the Board meeting of 10- 05-2017. This review was conducted in accordance with the checklist set out in Appendix 2 of the Department’s ‘Child Protection Procedures for Primary and Post Primary Schools’. * Annual review of the school’s Anti-Bullying Policy and its implementation was completed at the Board meeting of 10-05-2017. This review was conducted in accordance with the checklist set out in Appendix 4 of the Department’s ‘Anti-Bullying Procedures for Primary and Post primary Schools’. * The School calendar was decided for next year in compliance with Circular 0009/2017. * All school tours were approved. * The new Language Curriculum was discussed and the implications this will have for future planning. * New contracts were ratified by the Board. |
| Fundraising   * The Christmas raffle as organised by the Parents’ Council was approved by the Board. * A fundraiser in conjunction with Croghan GAA club was approved by the Board and held on the 17th and 18th March. €8075 was raised for the school and the Board would like to thank everyone involved. |
| Acknowledgements   * The Board congratulated the school on achieving the first Active Flag and commended the work of Mr. Wynne, Mr. Brady and the Active School’s Committee. * The Board congratulated the Junior and Senior Credit Union quiz team for their success in the Croí Laighean quiz. * The Board welcomed the partnership with Bord na Móna in facilitating the Windfarm Walk and thanked them for their generous donation to the school. * The Code of Conduct for the Cumann na mBunscol competition was ratified. The Board congratulated the team for reaching the county final in October. * The Board thanked the Parents’ Association, the teaching staff and the ancillary staff for their hard work and commitment during the year. |